

THE UNIVERSITY OF HONG KONG LI KA SHING FACULTY OF MEDICINE SCHOOL OF NURSING

Application for Admission to the Degree Programme Bachelor of Nursing (Part-time) in September 2013 (For Enrolled Nurses)

Please read these notes before filling in the form:

- 1. The completed form should be returned to the Academic Services Office, Room G04, Run Run Shaw Building, The University of Hong Kong, by mail / in person together with (i) supporting documents^, and (ii) receipt of payment of the non-refundable application fee of HK\$450. (Please refer to the notes on "Payment of Application Fee".)
- 2. Please note that the closing date for application for admission is March 28, 2013. Late application will not normally be accepted.
- 3. Shortlisted applicants may be called for an interview or qualifying examination at any time after the closing date for applications.
- 4. Application result for admission in 2013-14 will be released in June 2013. Successful applicant will receive the Offer of Admission by August 2013 the latest. Applicants may consider their applications unsuccessful if they do not hear from us thereafter. In case of any discrepancy, the notification in writing is final.
- 5. For enquiries, please contact the programme secretary, at 2818-7984 or joycejc@hku.hk.

1. PERSONAL INFORMATION

Mr./Mrs./Miss/Ms.* (Please fill in your full name [surname first] in block letters, as in your H.K. Identity Card,)
Name in Chinese characters (if any)	Affix a
Identity Card Name in CC code (if any)	Recent Photo
Date of Birth Year Month Day Sex:	
H.K. Identity Card No. (if any)	
Passport No. (for applicants without HKID)	
Do you require a student visa / entry permit to study in HK? #	Yes No
University Number (if admitted to HKU previously)	
Correspondence Address	
Contact Numbers Telephone No./Pager No. Ext. No./Acct. No. Home Tel. No.	
Ext. No./Acct. No. Home Fel. No.	
at which you can be contacted (for interview, etc.)	
Fax No. Email Address	

- ^ Please note that copies of your original documents must be duly certified as true copies by the issuing authority concerned, or before a notary public (e.g. a Commissioner for Oaths at a City District Office in Hong Kong). You may also bring the originals of the documents together with an additional set of their photocopies to the Academic Services Office, Room G04, Run Run Shaw Building, The University of Hong Kong, Pokfulam Road, Hong Kong, during office hours (Mon-Fri: 9a.m.-5:30p.m., Sat: 9a.m.-12:30p.m. Closed on Sundays, Public Holidays and University Holidays (i.e. Christmas Eve, New Year's Eve (p.m.), The day preceding Lunar New Year (p.m.) and Foundation Day (March 16)) for verification (Tel: 852-2859-2433). Copies of documents may be certified by the appropriate officials of your home institute if you are an overseas applicant.
- Mature applicants (attained 25 years of age on or before September 1, 2013) should provide a certified true copy of the Birth Certificate, Hong Kong Identity Card or Passport.
- Transcripts and diplomas which are not in English should be accompanied by a certified translation in English.
- Please DO NOT send your original documents by post. The University is not responsible for any documents lost in the post.
- * Please delete as appropriate.
- # Please tick as appropriate.

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Present stage of	f studies				Expecte	ed date of co	mpleti	ion of studies	
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TERTIARY E (including HKU Name of Insti	, other uni	Versities or post-		Period of A		Part-time or		els of Studies Reached (e.g. Year 1,	G
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2.

⁺ Please use separate sheets if necessary.

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[#] Please tick as appropriate.+ Please use separate sheet if necessary.

(b) OTHER WORKING EXPERIENCE (in chronological order) +

	To	Full-time/ Part-time	Name of Institute/Organization	Position held	Nature of Duties
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 $^{+\} Use\ separate\ sheets\ if\ necessary.$

12. CHECKLIST OF SUPPORTING DOCUMENTS/ATTACHMENTS # I attach the following documents in support of my application: Officially certified copy of full educational certificates and academic transcripts. Transcripts and diplomas which are not in English should be accompanied by a certified translation in English. Official copy of international English tests results, e.g. SAT reasoning test, IELTS, TOEFL. A photocopy of my HKID card/passport/birth certificate (For applicants applying on grounds of "mature age", an officially certified copy of the document is required.) A referee report (Name of referee: Please give reason(s) if you are unable to provide the referee report: Testimonials or documentary proof of applicant's working experience I will submit the following document(s) to the University in due course: WHERE DID YOU LEARN ABOUT THIS PROGRAMME? 14. DECLARATION 1. I declare that the data given in support of this application are, to the best of my knowledge, accurate and complete. I understand that the data will be used in the admission decision process and that any misrepresentation will disqualify my application for admission and enrolment in the University. 2. I authorize The University of Hong Kong to obtain, and the Hong Kong Examinations and Assessment Authority and other relevant authorities to release, any and all data concerning my results of the HKDSE, HKALE and HKCEE, other public examinations, and my studies in institutions in Hong Kong and elsewhere. I also authorize The University of Hong Kong to use my data in this form for the purpose of obtaining such information. I authorize The University of Hong Kong to use my data to carry out checks on my academic status, such as multiple admission applications, records of previous studies in educational institutions. Similarly, I authorize the University to use my data for checks in regard to my employment history. I understand and accept that, upon my registration in a programme, the data in this form and those the university is authorized to obtain will become a part of my student record and may be used, processed, and transferred for all legitimate purposes relating to my academic and non-academic activities in accordance with the procedures of the University. I understand that if I am a current full-time Bachelor's degree student in one of the local UGC-funded tertiary institutions or a de-registered or discontinued student of the University and I fail to declare this, I may be disqualified even after being offered admission. I note the general points pursuant to the Personal Data (Privacy) Ordinance as set out in the Personal Information Collection Statement. Signature Date

THE UNIVERSITY OF HONG KONG

Payment of Application Fee

1.	The application fee is HK\$450	(non-refundable).
2.	Methods of Payment:	
	Local applicants residing	in Hong Kong:
	(a) Please pay the	application fee, using one of the methods overleaf;
	or	
	(b) Please complete	te the form below for payment by credit card.
	advice / CQM transaction acknowledgement statem	nent methods in 2(a) above, it is essential that the original ATM customer in advice, or in the case of internet banking, a printed copy of the bank's sent which contains the payment reference number be stapled to your mission to the University. Please retain a photocopy of the receipt as proof tion fee.
		ld pay by bank draft (in Hong Kong Dollars) drawn on a bank in Hong to "The University of Hong Kong", or by credit card (please complete the
	ame of applicant (as given on the e complete and attach this form to	o your paper application if you choose to pay the application fee by credit
	. G . L(N, L)	
	it Card (Please tick)	☐ VISA ☐ MasterCard
	e printed on credit card OCK LETTERS)	
Card	Number	
Expi	ry Date	Month/Year)
I here	e Registrar: by authorize The University of H ation fee for undergraduate admis	ong Kong to charge HK\$450 to the above credit card account to cover the ssions in 2013 / 2014.
	ture of credit card holder: se use authorized signature as on	

Payment method	Procedures	Receipt to be attached to the application form
ATM	1) Locate an ATM with 'Bill Payment' function	Original ATM
(Automatic Teller Machine)	2) Select "Bill Payment"→"Education"→"The University of Hong Kong" (Please do not use the account transfer function for payment)	customer advice
	3) Enter Bill Type: "06" Other Fees	
	4) Enter Bill Account Number: 20999999834001	
	5) Enter amount of payment: HK\$450	
Internet banking	 Logon to any of the following websites: HSBC http://www.hsbc.com.hk Hang Seng Bank http://www.jetco.com.hk BEA http://www.hkbea.com Make bill payment by choosing the following function: (Please do not use the account transfer function for payment) HSBC: View and Pay Bills Hang Seng Bank: View and Pay Bills JETCO: JET Payment BEA: Bill Payment / CyberPayment / JET Payment Select "The University of Hong Kong" as the merchant for payment Enter Bill Type: "06" Other Fees Enter Bill Account Number: 20999999834001 Enter amount of payment: HK\$450 	A printed copy of the bank's acknowledgement statement which contains the payment reference number
HSBC's CQM (Cheque	Make a crossed cheque payable to "The University of Hong Kong" and write your name at the back of the cheque (<i>Post-dated cheque is not acceptable</i>)	Original CQM transaction advice
Deposit Machine)	2) Deposit the cheque at any HSBC's CQM by	
	a) entering The University of Hong Kong's bank account number 002-222834-002 and the cheque amount of HK\$450; and	
	b) selecting "Reference" and entering the reference number: 2099999834001	
	3) Insert the cheque into the cheque insertion slot [For details, please refer to the instructions listed on the machine.]	

To: Applicants seeking admission to the Bachelor of Nursing (Part-time) Programme

12/602 re-amended

THE UNIVERSITY OF HONG KONG Personal Information Collection Statement

- 1. This is a statement to inform you of your rights under the Personal Data (Privacy) Ordinance.
- 2. Personal information is provided by you as an applicant through the completion of application procedures and forms designated for various purposes, *e.g.* for admission to a programme of study, for the issuance of your student registration card, for an exchange programme, for hall admissions, and for provision of facilities or services. Data collected are used specifically for the purposes prescribed in the application forms and will serve
 - (a) as a basis for selection of applications;
 - (b) as evidence for verification of the applicant's identity, examination results, academic records and other information; and
 - (c) where applicable, as part of the applicant's official student records.

In the case of (c) above, information so incorporated into student records will be used for all purposes relating to the student's studies as required by the relevant regulations and procedures of the University.

- 3. Personal data will be kept confidential and handled by the University's staff members. The University may transfer some of the data to an agent or other persons appointed to undertake some of its academic and administrative functions.
- 4. Under the provisions of the Ordinance, you have the right to request the University to ascertain whether it holds your personal data, to be given a copy, and to apply for correction of the data, if deemed incorrect.
- 5. Applications for access to and correction of personal data should be made by using a special request form and on payment of a fee. Such applications as well as requests for information should be addressed to the Data Protection Officer, Registry, The University of Hong Kong.

H.W.K. Wai Registrar

November 2007



THE UNIVERSITY OF HONG KONG

Confidential Report by a Referee*

(The report can be provided by an academic referee or supervisor of your work.)

Please complete the relevant parts of the Report as appropriate, and return it to the **Academic Services Office, Room G04, Run Run Shaw Building, The University of Hong Kong, Pokfulam Road, Hong Kong** on or before March 28, 2013.

(Full name in block letters, surname first)

Programme Applied: Bachelor of Nursing (Part-Time) For Enrolled Nurses

Name of Applicant: _

Personality and Abilities

Please assess the candidate with r	eference to the fo	ollowing aspects	by putting a tick	in the boxes.	
	Excellent	Good	Satisfactory	Average or below	No basis for Judgement
Power of analysis					
Ability to express: oral					
Ability to express: written					
Industry and perseverance					
Ability to cope with work and study					
Reliability and responsibility					
Independence of thought and initiative					

^{*} Under the provisions of the Personal Data (Privacy) Ordinance, information contained in this report will be released to the applicant upon request.

2.	Please give your views on the candidate's aptitude for, and interest in, the Bachelor of Nursing Part-time Degree Programme. A general profile of the candidate, including areas of strength and weakness, may also be included here.
3.	In the space below, please add any comments you think will be of assistance in assessing the applicant.
3.	in the space below, please add any confinents you tillik will be of assistance in assessing the applicant.
Name	of Referee: Name of School/Institution :
Positio	on held: Relationship with applicant:
Signat	ure: Date:

THE UNIVERSITY OF HONG KONG

	Date:
r Sir/Madam,	
r application for admission has been received a	nd is under consideration.
	Academic Services Of
If you wish to receive an acknowledgment of your application	s, please write your name and address and affix a stamp below.
If you wish to receive an acknowledgment of your application	s, please write your name and address and affix a stamp below.
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