THE UNIVERSITY OF HONG KONG
LKS FACULTY OF MEDICINE
SCHOOL OF NURSING

Application for Admission to the
Master of Nursing

NOTES ON SUBMISSION OF SUPPORTING DOCUMENTS

Please upload the following documents before the respective application deadlines and **within four weeks from the date of the creation of your account**; AND/OR post your documents to the School of Nursing (Master of Nursing Office, 5/F, HKUMed Academic Building, 3 Sassoon Road, Pokfulam), if applicable. Your application number should be marked on each document.

Enclosed (Please tick as appropriate)

☐	Complete/ the latest official academic transcript(s) [i]
☐	Graduation Certificate(s) [i]
☐	Test Report of the Test of English as a Foreign Language (TOEFL) (non-home edition), or International English Language Testing System (IELTS) (if applicable) [ii]
☐	Copies of HKID (for local applicants) / passport (for non-local applicants)
☐	Certified true copies of Certificate of Registration **AND** valid practising certificate issued by the Nursing Council of Hong Kong or the nursing authority in your own country [iii]
☐	Two academic/professional referee's reports (via the online application system)
☐	Other documents which you would like to bring the attention of the University (e.g. list of publications, documentary evidence of academic awards received and professional qualifications, and summary of relevant experience)

REMARKS

i.

Applicant	Requirement & Method
General Applicants	• To submit a softcopy of complete official transcript *(for HKU graduates only)* to School of Nursing by email [mnurs@hku.hk]; **OR** • To submit e-transcript(s) issued by the awarding institutions directly from their systems to School of Nursing by email [mnurs@hku.hk]; **OR** • To submit e-transcript(s) directly from third-party agencies (e.g. Parchment, National Student Clearinghouse, etc.) authorised by the awarding universities to School of Nursing by email [mnurs@hku.hk] (*Guide to Electronic Document Delivery via Digitary Core/ MyCreds.ca/ My eQuals*)
Chinese Mainland Applicants (Overseas Degrees)	• To submit an Overseas Credentials Evaluation Report (教育部国外学历学位认证书) of your overseas qualifications issued by the *Chinese Service Center for Scholarly Exchange (CSCSE) [中国留学网]* [Chinese version only]; **AND** • Request your awarding institutions to directly send electronic transcript(s) & electronic academic certificate(s) to the School of Nursing [mnurs@hku.hk].
Chinese Mainland Applicants (Mainland Degrees)	To submit **both Chinese and English version** of the following official academic documents issued by *China Higher Education Student Information (CHSI) [中国高等教育学生信息网]* through *Center for Student Services and Development (CSSD; User guide)*. • An online Verification Report of China Higher Education Student's Academic Transcript containing complete record of the years and examination results (中国高等学校学生成绩验证报告); **AND** • An online Verification Report of Higher Education Qualification Certificate (教育部学历证书电子注册备案表); **AND** • An online Verification Report of Higher Education Degree Certificate (中国高等教育学位在线验证报告).

***** Bachelor's degree should be conferred on or before August 31 (for local applicants) or March 31 (for non-local applicants) of the current admission year respectively.

ii.

- To submit valid official score report(s) directly from the examination authority to School of Nursing [mnurs@hku.hk].
- IELTS and TOEFL tests must be taken within two years prior to September 1 of each admissions year.

iii. Copies of the documents are duly declared as true copies before a notary public (e.g. a Commissioner for Oaths at a City District Office in Hong Kong). Copies of documents may be certified by the appropriate officials of your home institute if you are an overseas applicant. **(certified true copies)** (sample of declaration form in Hong Kong **/** sample of notary public in China)

IMPORTANT NOTES

1. Applicants are strongly advised to submit their applications directly to the University and avoid the involvement of any intermediary agencies. Any misrepresentation will disqualify application(s) to the University, and the University has the right to make a report to the relevant law enforcement agencies which may result in criminal prosecution.

2. Notarised copies or certified true documents issued by the awarding universities will NOT be accepted.

3. Transcripts, diplomas, certificates and other submitted documents which are not in English should be accompanied by a certified translation in English. Certified translation may be provided by your home institution.

4. All non-local students are required by law to obtain a student visa to study in Hong Kong regardless of the mode of study you apply for.

5. The processing time of student visa applications is **approximately 10-12 weeks**. It is the responsibility of individual students to make appropriate visa arrangement before they come to Hong Kong. Please click here for Chinese Mainland students / here for foreign students for further details.

6. Submitted documents are non-returnable and will be securely and properly destroyed in the event of an unsuccessful application.

October 2026